**MINUTES OF THE CHARTER TRUSTEE MEETING**

**HELD MONDAY 20TH SEPTEMBER 2021**

**PRESENT:** Cllr Mick Tomlinson (Chair), Cllr Heather Keen, Cllr Pauline Farrance,

Cllr Horace Shrubb, Cllr David Wallin, Cllr Kerry Boyd, Cllr Harry Scobie,

Cllr Charlie Leys, Cllr Rob Yates, Cllr Alan Currie

**MINUTE 29 APOLOGIES** Cllr Ash Ashbee

**NO APOLOGIES RECEIVED:** Cllr Linda Potts, Cllr Ruth Duckworth, Cllr Helen Whitehead, Cllr John Dennis, Cllr Candy Gregory, Cllr Cedric Towning

**MINUTE 30** **DECLARATION OF INTEREST**- None declared

**MINUTE 31 MINUTES OF 5TH JULY 2021**

 There were no matters arising from the minutes not covered elsewhere in the agenda.

 Proposed acceptance: Cllr Heather Keen

 Seconded: Cllr Horace Shrubb

 Passed nem con

**MINUTE 32 Motion to exclude the public under Public Bodies (Admission to Meetings) Act 1960:** To consider the confidential minutes of 5th July 2021 and receive an update on the matter.

 Proposed Exclusion: Cllr Harry Scobie

 Seconded: Cllr Charlie Leys

 Passed nem con

**MINUTE 33** **MINUTES OF EXECUTIVE ACTION 2ND SEPTEMBER 2021**

 The minutes were read and approved.

 Proposed acceptance: Cllr David Wallin

 Seconded: Cllr Heather Keen

**MINUTE 34** **MAYOR’S REPORT**

 The Mayor reported on a successful fund-raising event at Margate Caves.

 He thanked Cllr Heather Keen for her support and keen interest in the Civic.

 Cllr Tomlinson updated the Charter Trustees regarding arrangements for the Queen’s Jubilee which included the Beacon lighting. Other events would probably be organised.

 As part of the Jubilee celebrations, the Clerk stated that Her Majesty weas keen to see the Jubilee celebrated by the planting of trees and suggested the Charter Trustees might be interested in planting a Rowan Tree (part of the food chain for birds) in each of the 7 wards. The Charter Trustees supported this action wholeheartedly and the Clerk would research further and report back.

 A fund-raising quiz would be held the following day at Lesters, curtesy of Cllr Shrubb.

 A Greek Night was planned for 28th October, price £20 per person, at the Greek Taverna.

**MINUTE 35** **PARISHING OF MARGATE**

 The Deputy Town Mayor gave an update on Parishing. It was suggested that Think Studio be asked to include a QR code on the website.

 Think Studio to be chased for the leaflet and a discussion ensued regarding inclusion of information on the leaflet, ‘Check with your ward councillor for date and venue of your ward meeting’

**MINUTE 36 OFFICE & FINANCE REPORT**

1. The cash book (previously circulated) was approved

 Proposed acceptance Cllr Horace Shrubb

 Seconded Cllr Alan Currie

 Passed nem con

1. External Audit Final Report.

There were no matters arising from the report.

Proposed acceptance: Cllr Harry Scobie

Seconded Cllr David Wallin

1. Driver for the Mayor. The Clerk had been driving for both the current Mayor and the previous Mayor. This being in addition to her role as Clerk. Money had been budgeted for a driver and it was agreed a meeting of the HR committee be held to discuss the job description prior to advertising the position.
2. There is an ongoing problem attracting volunteers to help with Stewarding/Marshalling duties at Civic events such at Remembrance Sunday and Blessing of the Seas. It was suggested Rightguard and or SAMs be asked in the first instance for assistance.
3. Thanet Safe. CT’s were asked whether they wished to continue with the Thanet Safe contract. Agreed to continue.

Proposed: Cllr Mick Tomlinson

Seconded: Cllr Harry Scobie

Passed nem con

1. Deputy Town Mayor’s Allowance. The current Deputy is undertaking more duties in support of the Mayor and the current budget figure, based on performance in previous years, does not reflect the level of input by the Deputy. The Mayor has voluntarily taken a £5000 reduction in his mayoral allowance. The CT’s were asked to approve increasing the Deputy’s allowance, using part of the savings on the mayoral allowance. A discussion took place whether an allowance ought to be paid at all as is the practice in other towns. Cllr Alan Currie proposed increasing the Deputy’s allowance to £2000 per annum, seconded by Cllr Horace Shrubb. This was put to the vote and passed with Cllrs Scobie and Leys voting against.

**MINUTE 37 APPLICATIONS TO THE MAYOR’S FUND**

No applications had been received but funding was still outstanding to Dalby Square Residents Association for gardening services.

There being no further matters, the meeting ended at 9.00pm.