**MINUTES OF THE CHARTER TRUSTEE MEETING**

**HELD MONDAY 17TH APRIL 2023**

**PRESENT:** Cllr Heather Keen (Chair) Cllr Horace Shrubb, Cllr Rob Yates, Cllr David Wallin, Cllr Harry Scobie.

 Cllr Mick Tomlinson

**MINUTE 27** **Apologies:**

 Cllr Alan Currie, Cllr Candy Gregory, Cllr Helen Whitehead, Cllr Ash Ashbee, Cllr Charlie Leys

 **No Apologies**

 Cllr John Dennis, Cllr Kerry Boyd, Cllr Ruth Duckworth, Cllr Cedric Towning, Cllr Linda Potts

 **Also present:** Ingrid Spencer, Clerk to the Charter Trustees

**MINUTE 28** **Declaration of Interests** None received.

**MINUTE 29** **Minutes of meeting held 30th January 2023**

 Amendments: Cllr Wallin noticed that sometimes his name was spelt with an ‘s’ on the end.

 The Clerk reported that minute 25 should be minute 26.

 The Clerk asked for the following to be noted:

 ‘Following the Charter Trustee meeting of 30th January 2023 and acting on instructions from the Charter Trustees, a precept figure of £151,437 giving rise to a Band D rate of £11.34 – a rise of 5.88% on the previous year’s Band D tax rate, was submitted to Thanet District Council’.

 Proposed acceptance: Cllr Mick Tomlinson

 Seconded: Cllr David Wallin

 Passed nem con

**MINUTE 30** **Mayor’s Report**

 Trees for the Queens Green Canopy have all been planted; plaques are on order.

 The Mayor reported a new chauffeur/town sergeant designate had been appointed taking up his duties on 1st May. The Mayor proposed a 6 month probationary period; Canterbury HR to be consulted if necessary. Passed nem con

 Coronation. The Mayor has been invited, as a Cinque Port Mayor, to attend the Coronation at Westminster Abbey.

 In Margate, the CT’s will be hosting a firework display on Margate Main Sands at 8.45pm; a steel band has been booked from 7.30pm until 9.00pm ish and Sundowners has kindly agreed for us to use the terrace. A road closure will be in place from 7.30pm until 10.00pm. Just before the fireworks, a ‘Coronation Conga’ along Marine Drive will take place.

 Cllr Tomlinson has produced poster for the 6th May – both electronically and hard copies for around the town. Banners will be made for the Clocktower area.

 Sundowners to be asked if a PA would be available if required.

 Cllr Tomlinson has arranged a combination for the best decorated house or business with prizes (tba) and possibly a drawing competition for primary school children.

 The Oval will be putting on events over the weekend.

 Other matters

 Monday 15th May will be Mayor’s Request with the

 AGM on Monday 22nd May.

 The Mayor thanked Cllr Shrubb for his fund-raising efforts over the year; Cllr Shrubb stated that no matter what happened in the election, he was still willing to help with fund-raising.

 Town Council: after the elections, the Clerk is to spend time at TDC doing a pre-check on the names on the petitions prior to presenting to Council.

 Media Centre/Old Town Hall: All has gone quiet; the asbestos is due to me removed on 24th April.

**MINUTE 31**

 Minute 31a: The Annual Governance Statement was presented for approval.

 Proposed acceptance: Cllr Rob Yates

 Seconded: Cllr Horace Shrubb

 Passed nem con: The Mayor signed the declaration.

 Minute 31b The Accounting Statement 2022-23 was presented for approval.

 Proposed acceptance: Cllr Rob Yates

 Seconded: Cllr Horace Shrubb

 Passed nem con : The Mayor signed the accounts.

 Cash Book: The cash book to 31st March (previously circulated) was presented for approval.

 Proposed acceptance: Cllr Rob Yates

 Seconded: Cllr Horace Shrubb

 Passed nem con

**MINUTE 32** **Approval of Executive Actions**

 The minutes of the Executive Committee held 6th April 2023 previously circulated were approved:

 Proposed acceptance: Cllr David Wallin

 Seconded: Cllr Rob Yates

 Pased; nem con

**MINUTE 33** Cllr Tomlinson reported on the ill-health and hospitalisation of the current Honorary Town Clerk and that it was unlikely he would be returning. Cllr Tomlinson though it time the Clerk be made Honorary Town Clerk.

 Proposed: Cllr Harry Scobie

 Seconded: Cllr Mick Tomlinson

 Passed nem con

There being no further business to discuss, the meeting closed at 8.15pm